

# AYS, Inc. at George & Veronica Phalen Leadership Academy



## General Information Sheet

### Phalen Leadership Academy

2323 N Illinois Street, Indianapolis, IN 46208

317-954-2119 (cell); ph@ayskids.org

Entry: Door 6 (west entrance that faces Illinois Street)

The AYS program is held in the downstairs lab

**AYS Program Hours:** 6:30am - 6:00pm (excluding school hours)

**Program:** Homework help, hands-on activities, games, gym and outdoor play, clubs, STEAM, literacy, math and time with friends.

**Staff:** All AYS staff pass through an exhaustive screening process, including a comprehensive criminal history check, checks against the national sex offender list, a drug screen, and a negative TB test. In addition, staff participate in new employee orientation, receive child abuse prevention training, safety and risk management training, are certified in CPR/First Aid, and attend ongoing trainings such as child development and curriculum implementation to ensure that all AYS staff are best equipped to work with children.

**Days of Operation:** AYS is open on all regular school days and early release days. AYS is *closed* on the following *holidays*: New Year's Day, Dr. Martin Luther King, Jr. Day, Presidents' Day, Memorial Day, Labor Day, Thanksgiving Day and the day after and Christmas Day. For more information, please visit [www.ayskids.org](http://www.ayskids.org).

**Snacks:** AYS strives to serve nutrient-dense snacks and children will be encouraged to try new foods. A snack menu is posted at the program. Children with food allergies must have a completed Plan of Care form on file with AYS. *AYS participates in the Child and Adult Care Food Program. There will be no discrimination during snack service.*

**Homework:** Children will have 20 to 30 minutes of academic time Monday through Thursday. A variety of reading materials or quiet activity stations will be available for children without homework assignments.

**Annual Enrollment:** Parents are encouraged to enroll their children online. A non-refundable enrollment fee per child and immunization records are required for enrollment to be complete. Parents are required to submit applicable Plan of Care and/or Medication Consent forms. *Enroll early! Programs have limited capacity.*

**Payment Options:** Parents are encouraged to sign up for automatic withdrawal from a bank account or credit card. Parents can also make online payments through MyProcure or Tuition Express or pay with check or money order at their AYS site. **AYS does not accept cash.**

**Financial Assistance:** AYS accepts CCDF vouchers. AYS also offers limited financial assistance awards on a first-come, first-served basis. Eligibility is based on household income and employment status. For financial assistance information please contact [finaid@ayskids.org](mailto:finaid@ayskids.org) or 317-283-3817.

### Weekly Tuition Rates for 2018-2019 School Year

	Full-Time (4-5 days/week)	Part-Time (1-3 days/week)
AM & PM	\$60.00	\$45.00
AM Only	\$30.00	\$20.00
PM Only	\$45.00	\$30.00

\*Information subject to change  
updated 2.7.18